



Foreign &  
Commonwealth  
Office

## FCO Board, 29 May 2009: Record

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### Summary

The Board approved the work plan for the **Corporate Services Programme**, both to improve the FCO's business and to drive cost savings in the organisation. The Programme would deliver over three years in five areas: localising more Management Officer slots overseas; further outsourcing of facilities management; more consolidation of corporate services functions in country and regional networks; pushing ahead with the UK Corporate Services Centre in central Milton Keynes to drive efficiency through better technology and greater self-service for staff; and challenging each of the Corporate Services Directorates to save the equivalent of 15% of their paybill by the end of 2010/11.

The Board discussed the roll-out of the **F3G** IT programme, and agreed to hold a full stocktake in July. It reviewed the **5\* Finance** programme to improve the FCO's financial management systems, and reviewed the annual **Health and Safety** report. The Board also reviewed the strategic risk on governance in the Overseas Territories on the **Top Risks Register**, and approved plans to hold a **Virtual Leadership Conference** with Deputy Heads of Mission and Heads of Department in the autumn, followed by a second with Heads of Mission and Directors in the New Year.